

## **Application to Extend Grading Certification**

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The AFPA Grading and Standards Committee continue to look at ways to provide AFPA members with better services in cost effective methods in the grading arena. With this being said, the Grading and Standards Committee has added an option for AFPA member's certified lumber graders to apply for a one year extension on grading certificates that are expiring providing the following criteria is met:

- A Certified Lumber Grader must have achieved a certificate mark on the last two exams (this can be verified by AFPA through grade school records).
- Certified Lumber Grader has a minimum of 600 hours of experience on the grading table and/or \*QC role in the 12 months prior to the expiry of their grading certificate. Facilities will be required to attach proof of hours required to the application form.
- The facility supervisor and the grader must understand that AFPA, at its sole discretion, has the right to refuse the applicant's request for an extension. Refusal could be based on AFPA grade checks and/or other reasons that could impede the Certified Lumber Grader's performance.

\*QC role: Is the person that is actively involved with grade checks and/or training of lumber graders and should not be confused with manager, supervisor or other.  
Or, is a designated full time Quality Control person.

This option if granted by the AFPA will allow lumber graders to continue to grade lumber after their certificate has expired. The extension is only good for one year. If a certified lumber grader continues to meet the above criteria, they may qualify to extend their certification again.

This option is intended for experienced lumber graders. AFPA members should use caution when considering this option. It is in a facilities best interest to send lumber graders to grading school as often as possible. The lumber grading school will help refresh the lumber grader to the NLGA rules and will also help lumber graders apply the grading rules to the facilities products.

Applications must be sent to the AFPA office within 90 working days prior to the expiry date. All certificates that expire on December 30 will require re-certification or apply for an extension. All certificates with an expiry date of June 30 will be automatically extend to December 30 of the same year.

The application form must be signed by both the facility supervisor and the Certified Lumber Grader.

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- Certified Lumber Grader has achieved a certificate mark on the last two exams.
  
- Certified Lumber Grader has a minimum of 600 hours of experience on the grading table and/or QC role in the 12 months prior to the expiry of their grading certificate. Attached is proof to support the record of hours.
  
- The mill supervisor and Certified Lumber Grader asking for an extension of his/her certificate understands that the AFPA, at its sole discretion, has the right to refuse the applicant's request for an extension of his/her grading certificate.

Please check the above boxes and indicate below the last two (2) dates which applicant attended grade school and achieved a 3 year certificate or received an extension(s):

1) \_\_\_\_\_ 2) \_\_\_\_\_

Extension: 1) \_\_\_\_\_ Extension: 2) \_\_\_\_\_

Company Name: \_\_\_\_\_

Supervisor: \_\_\_\_\_  
Print Signature

Grader: \_\_\_\_\_  
Print Signature

AFPA Approval: \_\_\_\_\_  
Director of Grade Bureau

Date of Approval: \_\_\_\_\_